

## PUBLIC NOTICE

### MASTER'S IN HCI – HUMAN COMPUTER INTERACTION

(2017-2019 Edition)

Under Decree-Law no. 42/2005, of 22 February, Decree-Law no. 74/2006, of 24 March, with the alterations introduced by Decree-Law no. 115/2013, of 7 July, and further legislation applicable.

Under Order no. 7246/2012, of 7 February 2012 (Diário da República, 2<sup>a</sup> Série, no. 101, of 24 May 2012), whereby the description and curricular plan of the study cycle providing access to the degree of Master in **Human-Computer Interaction** (HCI - Human Computer Interaction) at Escola Superior de Educação of Instituto Politécnico de Coimbra, were published, and whose study cycle was previously accredited by the Agency for Evaluation and Accreditation of Higher Education and registered with the Directorate General of Higher Education with the number R/A-Cr 207/2011.

In compliance with the Regulations for the Study Cycle Providing Access to the Degree of Master from the Instituto Politécnico de Coimbra – Order no. 19151/2008 of 17 July, published in the 2<sup>a</sup> Série of Diário da República, no.137, altered by Order no. 7994/2011 of 2 June, published in Diário da República, 2<sup>a</sup> Série, no. 107 and with the alterations introduced by Order no. 11574/2012 of 27 August, published in Diário da República, 2<sup>a</sup> Série, no. 165, and Order no. 2032/2014 of 7 February, published in Diário da República, 2<sup>a</sup> Série, no. 27, and Order no. 5636/2015 of 27 May, published in Diário da República, 2<sup>a</sup> Série, no. 102, it is made known that applications may be submitted for access to the mentioned study cycle, due to start in the 2017/2018 school year, which have the following requirements:

**1.** Applicants for the study cycle providing access to the degree of master are the following:

- a) ) Holders of a 1st cycle degree, or a legally equivalent degree, from a national higher education institution;
- b) Holders of a foreign academic degree in higher education from an institution whose 1st cycle degrees comply with the principles of the Bologna Process or a State which has adopted this Process;
- c) Holders of a foreign academic degree in higher education recognised by ESEC's Technical-Scientific Board as fulfilling the objectives of the 1st cycle degree
- d) Holders of an academic, scientific or professional curriculum recognised by ESEC's Technical-Scientific Board as attesting to the aptitude to accomplish this study cycle.

**1.1.** The recognition referred to in paragraphs b), c) and d) of no. 1 serves the sole purpose of enabling admission to the study cycle providing access to the degree of master, and does not confer on its holder a degree equivalent to a 1st cycle degree or the recognition of that degree.

**2.** Applications are to be submitted online at <https://secretaria-virtual.esec.pt/cssnet/page> without prejudice to the provisions of no.1 of Article 9 of the Regulations for the Study Cycle Providing Access to the Degree of Master from Instituto Politécnico de Coimbra — Order no. 5636/2015 of 27 May.

To the application process the following shall be attached:

a) Documents substantiating the academic qualifications held by the applicant with information of the final marks (in the case of foreign documents, the applicant shall also present the corresponding translation);

b) Curriculum vitae;

c) Documents substantiating the information supplied in the application form or other documents substantiating the data mentioned in the curriculum vitae (other elements);

d) Photocopy of the International Bank Account Number.

**3.** The time limits are as follows:

**1st Phase:**

- Application: since the approval date to 29 may 2017;
- Publication of list of applicants admitted: 2 june 2017;
- Complaints: 5 june 2017;
- Decision on complaints and publication of ordered list of applicants admitted: 6 june 2017;
- Complaints: 7 june 2017;
- Decision on complaints and publication of final ordered list: 9 june 2017;
- Registration and enrolment: 7 a 16 june 2017.

**3.1.** Should the vacancies not be completely filled in the first phase of the tender, a second phase of applications shall take place with the following calendar:

**2nd Phase:**

- Application: 9 june to 17 july 2017;
- Publication of list of applicants admitted: 21 july 2017;
- Complaints: 24 july 2017;
- Decision on complaints and publication of ordered list of applicants admitted: 25 july 2017;
- Complaints: 26 july 2017;

- Decision on complaints and publication of final ordered list: 27 July 2017;
- Registration and enrolment: 28 July to 4 August 2017.

**3.2.** Should the vacancies not be completely filled in the second phase of the tender, a third phase of applications shall take place with the following calendar:

**3rd Phase:**

- Application: 28 July to 18 September 2017;
- Publication of list of applicants admitted: 22 September 2017;
- Complaints: 25 September 2017;
- Decision on complaints and publication of ordered list of applicants admitted: 26 September 2017;
- Complaints: 27 September 2017;
- Decision on complaints and publication of final ordered list: 28 September 2017;
- Registration and enrolment: 29 September to 4 October 2017.

**3.3.** Should the vacancies not be completely filled in the third phase of the tender, and the minimum number of registrations having been achieved as stipulated in point 5 of this Public Notice, a fourth phase of applications shall take place with the following calendar:

**4th Phase:**

- Application: 6 a 30 October 2017;
- Publication of list of applicants admitted: 3 November 2017;
- Complaints: 6 November 2017;
- Decision on complaints and publication of ordered list of applicants admitted: 7 November 2017;
- Complaints: 8 November 2017;
- Decision on complaints and publication of final ordered list: 9 November 2017;
- Registration and enrolment: 10 a 17 November 2017.

**4.** On a proposal from the President of ESEC the number of vacancies open to tender for this master's course is set at 30.

**5.** The opening of the course shall be dependent on a minimum number of 14 students, and the deadline for the decision on opening the course shall be 6 October 2017.

**6.** The master's course consists of three terms (semesters), the present edition starting in October 2017 and ending in March 2019, in accordance with the School's Calendar as defined by the Course's Director after consultation with the Pedagogical Board. The deadline for the submission of the dissertation/project assignment/internship report shall be 31 March 2019.

**7.** The calculation of the final mark of the Master's degree results from the ECTS credits' weighted average rounded to the nearest unit (considering the fraction

not inferior to five tenths as the unit) of the marks obtained by students in the course units which are part of the corresponding study plan. The classification or mark shall be expressed using the interval on the entire numerical scale from 0 to 20 and its equivalent in the European scale of comparability of classifications. In case of approval the final classification or mark for the Master's course shall be expressed using a value in the interval 10-20 on the entire numerical scale from 0 to 20 and its equivalent in the European scale of comparability of classifications.

**8.** The course is taught in English.

**9.** The following are due:

- a) Application fee – 105€;
- b) Registration fee for the 1st year – 425€;
- c) Enrolment fee for the subsequent years – 220€;
- d) Tuition fees for 2017/2019 – 3.200€ (2.100€/1st year and 1.100€/2nd year).
- e) Fee for extension of deadline, when applicable – 275€.

**10.** All information regarding the curricular structure, study plan and ECTS credits; accreditation process; substantiation of components regarding the master's course and dissertation/project assignment/internship report; selection criteria and listing of applicants; precedence and evaluation systems; rules to be observed in supervision and co-supervision may be found in Regulations for the Master's Course at ESEC's website and in IPC's Accreditation Regulations at: <http://dre.pt/pdf2sdip/2014/02/024000000/0347703483.pdf>.

**11.** To the situations not covered by the present Public Notice are applicable the provisions of Decree-Law no. 74/2006, of 24 March and the Regulations for the Study Cycle providing access to the degree of Master of the IPC (Order no. 5636/2015 of 27 May), the unresolved cases being settled by the Technical-Scientific Board of ESEC, after consultation with the Course's Director.

Coimbra, 31<sup>st</sup> of march 2017

The Vice-President of Instituto Politécnico de Coimbra,

